



10/D, Shree Kunthunath Tower, Umra, Surat – 395007
 +91 91734 38299 info@JivanamAsteya.org

VOLUNTEER APPLICATION

CONTACT INFORMATION:

Today's Date					
First Name		Last Name			
Address				Suite/Unit	
City		State		Zip Code	
Home Phone			Cell Phone		
Birth Date			Email		
Emergency Contact Name			Phone Number		

Skills/Interests/Education:

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AVAILABILITY:

Weekdays:	<input type="checkbox"/> Mornings	<input type="checkbox"/> Afternoons	<input type="checkbox"/> Evenings
Weekends:	<input type="checkbox"/> Saturday	<input type="checkbox"/> Sunday	
Employed:	<input type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	<input type="checkbox"/> Retired
Student:	<input type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	
How often would you like to volunteer with JivanamAsteya Trust?	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Special Events <input type="checkbox"/> Whenever needed		
	How many hours would you like to volunteer?		
	<input type="checkbox"/> Please contact me to discuss my availability		

VOLUNTEER OPPORTUNITIES

(Please check the volunteer areas you are interested in volunteering for.)

Marketing		Fund Raising	
Event Planning		Seminar Organization	
Awareness about Our Program		Donation – Monetary _____	
Donation - Items		Administration	
Office Work		Video Production	
Computer & IT Related		Graphic and Design	
Professional Consultation		Sponsorship	
Press and PR		Content Writing	
Networking With Potential Beneficiaries		Workshop	
New Program Idea		Training and Teaching	
Community Outreach Coordinator		CSR Activities	
Accounting, CA, CS etc.		Other _____	

Release of Liability

I hereby fully and forever waive, release and relinquish and all claims, demands and actions whatsoever that I may have or may accrue to me against JivanamAsteya Trust, officers, agents, volunteers and employees arising out of this activity and/or any volunteer activity associated with or connected with this activity. Furthermore, I agree to indemnify and hold harmless and defend JivanamAsteya Trust, from any and all claims and actions resulting from injuries, damages and losses sustained by me arising out of, connected with or in any way associated with this volunteer position.

I have read this agreement and fully understand its content and sign it of my own free will. I further certify that I am (18) years of age or the parent/legal guardian of a minor participant.

Statement of Confidentiality

As condition of being involved with persons seeking assistance from JivanamAsteya Trust, I agree to keep confidential any information shared with me. I understand that no information concerning clients shall be released to other agencies or persons without signed, written consent of those involved.

I recognize that the unauthorized release of confidential information may make me subject to civil action. I further understand that violation of this agreement is grounds for termination of my service.

Volunteer Appointment Letter Confirmation

I acknowledge receipt of the Volunteer Appointment Letter having rules, regulation, terms and condition of the JivanamAsteya Trust. I understand that it is my responsibility to read and comply with JivanamAsteya Trust guidelines contained in the Appointment Letter. If I have any questions about information contained in the Appointment Letter, I will ask my supervisor or the Volunteer Coordinator for clarification. I understand that revised information may modify existing guidelines.

I further understand that my failure to uphold the volunteer guidelines may result in dismissal from the volunteer program. I have read and understand the above statements and agree to read the handbook.

AUDIO/PHOTO/VIDEO MEDIA RELEASE FORM

I grant permission to JivanamAsteya Trust and its agents or employees to use photographs and/or video and audio taken of me. These images may be used in educational and documentary materials such as Public Service Announcements, Grant Applications, Video Documentaries and both printed and online newsletters. Furthermore, I authorize the use of my image, likeness, and voice for all program promotion, materials, and any other purposes in connection with the program deemed appropriate and necessary by JivanamAsteya Trust.

I hereby agree to release, defend, and hold harmless JivanamAsteya Trust and its agents or employees, including any firm publishing and/or distributing the finished product in whole or in part, whether on paper, via electronic media, or on Web sites, from any claim, damages, or liability arising from or related to the use of the photographs/video, including but not limited to any misuse, distortion, blurring, alteration, optical illusion, or use in composite form, either intentionally or otherwise, that may occur or be produced in taking, processing, reduction, or production of the finished product, its publication, or distribution.

Signature (Parent's Signature, if under 18)

Printed Name

Date

(For Office Use Only)

Additional Notes/Description

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Address Proof Submitted	YES/NO	
Photo ID Proof Submitted	YES/NO	
Photo Submitted	YES/NO	

Approved & Verified By

Verification Date:

Volunteer Reference Number:

Date of Joining:

Send Original Signed Application form at: JIVANAMASTEYA TRUST, 10/D, Shree Kunthunath Tower, Next to sargam shopping center, Umra, Surat – 395007, Surat, Gujarat. And send Scan copy to info@jivanamasteya.org in the email subject: <Your Name> <Volunteer Application>